



SUNRISE MARKETPLACE BOARD OF DIRECTORS MEETING  
THURSDAY AUGUST 10, 2023, NOON

**SMP Office 8095 Suite D Greenback Lane Citrus Heights**

<https://us02web.zoom.us/j/3944921744?pwd=Y3V1UitodmdOcUkvVmdHemkrMDBiUT09>  
Meeting ID: 394 492 1744 Passcode: 95610 Dial by your location +1 669 900 9128 US  
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**Board Members**

**Present:** Tiffany Clement- Chair, Don Tollefson -Treasurer, Kim Kelley- Secretary, Brooke Bolden-Mallory, Christy DeCelle, Ted Mitchell, Phil Jarret

**Absent:** Andrew Gianulias, Colby Young, Greg Bazarnik

**Guests**

**City:** Vice Mayor Bret Daniels, Councilmember Marijane Lopez-Taff, Meghan Huber

**CHPD:** Sgt. Kyle Shoberg, Lieutenant Wes Herman, Officer Jeff Schouten, Crime Analyst Dominic Cooper

**Nor-Cal Security:** Bill Hubbs, Rich DeSilva

**Citrus Heights Vet Hospital:** Eric Brickson

**Civitas:** Carson Lambeth

Keith Sippola

**Staff**

Kathilynn Carpenter, Lisa Cordell, Mikhaila Freas

**CALL MEETING TO ORDER.....Tiffany Clement**

The meeting was called to order at 12:11pm by Tiffany Clement

**PUBLIC COMMENTS..... Tiffany Clement**

There were no public comments.

**ADMINISTRATIVE.....Tiffany Clement**

- **Action/Approve: Just cause for remote participants (must participate visually and audibly)**  
N/A
- **Action/Approve: June 8, 2023, Board Meeting Minutes.**  
A motion to approve the June 8, 2023, Board Meeting Minutes was (M/S/A Don Tollefson /Phil Jarrett).

**CITY OF CITRUS HEIGHTS .....Meghan Huber**

The Business Incentive Attraction program is still underway. There have not been any applications yet. The City would like to see businesses that fall in specific categories: restaurants, breweries, taphouses, entertainment. The grant money has been allocated through June 2024.

The City's Beautification Program is up and running. The Beautification crew has been out patrolling and identifying problem areas. The City is urging community members to utilize the Click Fix App where they can report issues as they see them.

**SECURITY & MAINTENANCE..... Carpenter/Officer Schouten**

- June/July Security Report
  - Officer Schouten report: Comparison January 1<sup>st</sup>- July 31<sup>st</sup> (2022-2023)
    - Burglary/Theft from Vehicle has decreased 16%
    - Robbery has increased 100%
    - Shoplifting has increased 20%
    - Stolen Vehicles has decreased 43%
    - Homeless Calls for services increased 52%
  - Kathilynn Private Security Report: June & July
    - Business Clearing & Foot Patrol: June-5 | July-0
    - Disturbances (violent & nonviolent): June-22 | July-20
    - Drugs/Alcohol/Mental Health/Medical: June-3 | July-0
    - Porter Assist: Camps/Graffiti/Vandalism: June-2 | July-4
    - Theft: Prevention, Recovery & Assistance: June-34 | July-29
    - Transients, Trespassing, Camps & Vandalism: June-93 | July-131
    - Soliciting: June-0 | July-3
    - Vehicle Incidents (suspicious, abandoned, assistance): June-5 | July-2

*June 2023- Nor-Cal Security interacted with a total of 227 individuals (150 transients, 77 non-transients.)  
Merchandise recovered: \$3,300...*

*July 2023- Nor-Cal Security interacted with a total of 272 individuals (203 transients, 69 non-transients.)  
Merchandise recovered: \$5,070.*

- June/July Maintenance Report

Bags of trash: June-48 | July- 54

Shopping carts- Picked up & returned: June-55 | July-56

Items removed (furniture, mattresses, tires, etc.): June-18 | July-9

Hazardous Material Removed: June-0 | July-0

Needles Removed: June-3 | July-2

Graffiti Tags Removed: June-12 | July-10

**FINANCIAL REPORT .....Kathilynn Carpenter**

- U.S Bank update
- **Review/Accept: Second Quarter 2023 financial report.**

*A motion to approve the second quarter 2023 financial report was (M/S/A Phil Jarrett/ Don Tollefson).*

**PBID RENEWAL..... Carpenter/Lambeth**

- **Action/Approve: Management District Plan**

*A motion to approve the Management District Plan was (M/S/A Phil Jarrett/ Don Tollefson). Carson Lambeth discussed the renewal timeline, the boundaries and list of owners. Staff will be doing outreach in the proposed expansion areas.*

**MARKETING COMMITTEE REPORT..... Lisa Cordell**

- June Marketing Recap / June Marketing

**MEETING ADJOURN MEETING ..... Tiffany Clement**

The meeting was adjourned at 1:32pm

Submitted by: Kathilynn Carpenter

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Tiffany Clement, Chair of the Board