



SUNRISE MARKETPLACE BOARD OF DIRECTORS MEETING

Thursday May 14, 2026, NOON

SMP Office 8095 Suite D Greenback Lane Citrus Heights

<https://us02web.zoom.us/j/3944921744?pwd=Y3V1UitodmdOcUkvVmdHemkrMDBiUT09>

Meeting ID: 394 492 1744 Passcode: 95610 Dial by your location +1 669 900 9128 US

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Board Members

Present: Ross Tolbert – Board Chair, Vicki Adams – Secretary, Christina DeCelle- Treasurer, Grant Bollinger, Keith Sippola, Andrea Velasquez

Absent: Andrew Gianulias, Phil Jarrett, Angela Roche

Non-Board Members:

City of Citrus Heights/CHPD: Alicia Aguirre, Economic Development Management Analyst II

Guests:

None

Staff:

Kathilynn Carpenter, Lisa Cordell

CALL MEETING TO ORDER..... Ross Tolbert

The meeting was called to order at 12:00 by Ross Tolbert.

PUBLIC COMMENTS..... Ross Tolbert

There were no public comments.

ADMINISTRATIVE.....Ross Tolbert

- **Action/Approve:** April 9, 2026, Board Meeting Minutes.

The April 6, 2026, Board Meeting Minutes were (M/S/A G. Bollinger/ V. Adams).

CITY OF CITRUS HEIGHTS..... City of Citrus Heights

Alicia Aguirre reviewed a PowerPoint presentation (see attached) with City updates including:

- City's participation in SMP's Backyard Bash event

- Upcoming May events
- May is Bike month
- Nominations close May 22 for a new program, Businesses of Distinction
- Economic Development Director Meghan Huber and City Manager Ash Feeney will attend ICSC
- A new cooling program for parking lots, including grants for shade structures and trees
- Sign up for newsletters and updates at <https://www.citrusheights.net/>

MARKETING REPORT..... L. Cordell/M. Freas

- Lisa Cordell reviewed the April Marketing Report, which was previously distributed. April activities included:
 - Spring Refresh promotion.
 - Flash Friday gift card giveaways.
 - Grocery Outlet opened in Sunrise Village in the former Rite Aid space.
 - April 17 Backyard Bash- the second event in the series was even more successful than the first. The events are resonating with the public- looking for free activities. Due to the number of pets, a special dog area was added.

CLEAN & SAFE REPORT..... L. Cordell/K. Carpenter

- CHPD Report -Kathilynn Carpenter reviewed the numbers as there was no CHPD representative at the meeting.
 - Shoplifting continues to decline 45 less incidents.
 - Theft from vehicles increased slightly with 8 additional incidents.
 - Camp calls and contacts continued to decrease.
 - Loitering calls increased slightly.

- SMP March Clean and Safe Report – Carpenter/ Cordell
 - Loitering and trespassing incidents continue to substantially decline. This has allowed for more proactive foot and vehicle patrols and vacant building checks.
 - Juvenile gang activity continues to be a problem in the District and throughout the region.
 - Officers issued seven 602 trespass notices. Three arrests were made in the District.
 - Among other things, our porter picked up 99 bags of trash in May. He removed 44 dumped items and cleared 8 graffiti tags.
 - Current hot spots include: 6060 Sunrise Vista, the area behind Quick Quack Hobby Lobby, PetSmart and Sunrise Mall.
- Next Security Meeting: Next Wednesday, May 20th at 9am

FINANCIAL REPORT.....Kathilynn Carpenter

- *Financials are reviewed quarterly.*

CLOSED SESSION..... Ross Tolbert

- **Review/Discussion:** *Staff Performance Appraisal, Salary and Bonus Review:*
 - *Staff performance appraisal, salary and bonus recommendations will be reviewed, discussed, and considered for approval.*

STAFF PERFORMANCERoss Tolbert

- **Action/Approve:** *Ross gave an oral summary of the board’s recommendation.*

The recommended staff compensation and bonuses were (M/S/A V. Adams/ G. Bollinger).

MEETING ADJOURN MEETING..... Ross Tolbert

Time adjourned: 1:00pm

Submitted by: Kathilynn Carpenter

Approved by: Ross Tolbert, Chair _____